



Cherry Kids' Club  
Registered Charity Number 1064757

# Fees Policy

## Policy Statement

It is the policy of Cherry Kids Club to keep our fees to a minimum, whilst still raising enough income to cover our running costs. Cherry Kids' Club is a non-profit making charitable enterprise.

## Procedures

1. The price per session per child applies to all children. This is payable for all sessions including when your child is sick, or on holiday (regardless of the amount of notice given). The alternative to not paying for holidays/sickness would be a higher fee, which the committee consider unfair on those users who attend every session booked.
2. Bank holidays and professional days will not be charged for.
3. Fees are payable a minimum of a week in advance by cash or cheque.
4. Non-payment for more than 1 month will result in your place being terminated.
5. The club finishes at 6:00pm; if you are delayed for whatever reason please telephone the club to inform them of the situation. A late payment fee of £5 per 15 minutes will be charged if children are collected after 6:05pm. You may also be asked to make a contribution towards the extra staff wages and transport costs incurred.
6. Children of members of staff will be charged at 50% of the current rate. Note that the Inland Revenue considers this a taxable benefit. If staff are ill and their child(ren) do not attend they will not be deemed liable for the fees.
7. Fee payment may be waived or reduced at the discretion of the management committee under certain circumstances, which will be decided on a case-by-case basis.

SIGNED:.....

NAME: ..... (Chair of the Management Committee)

DATE: .....