

Cherry Kids' Club

Admissions Policy

- a) The Committee must keep a list of any parents who have previously left the Club under adverse circumstances. Such parents can be admitted only after consideration at a committee meeting.
- b) Parents requiring a place or places at the Club must register each child to join the waiting lists (which includes existing members who want extra days or to change days).
- c) A separate waiting list is operated for each week day. The waiting list is operated on a first come, first served basis with the exception of siblings who will have priority for the same days as a sibling already attending.
- d) When an applicant is top of the waiting list for a particular day, regular admission on that day may be offered – although all the days requested may not be available at the same time. Applicants can either accept the day offered, and remain on the waiting list for any other days, or may wait at the same position in the list until more days become available. However, in the latter event, the day's attendance will be offered to the next person on the waiting list.
- e) If an applicant is offered a place, but does not wish to take it up immediately, the place will be offered on a temporary basis to the next child on the list.
- f) If an applicant has registered siblings for the same week day and only one place is offered, then, if the applicant chooses, the place can be kept open for one month. Such places may not subsequently continue to be left open after committee assessment of the situation.
- g) The attendance of children of members of staff will receive special consideration.
- h) Existing members must reenrol at the end of the summer term for the following academic year. They will be requested to complete a registration form in June.
- i) One months notice of termination or changes in attendance must be given.

Ratified in committee: March 2000